



National Extension Association  
of Family & Consumer Sciences

## Conference Facts and Guidance

### Conference COVID Response

- Before the conference date, the committee will evaluate the risk in Memphis, consulting with local health department and UT & TSU administration.
- The conference planning committee will consult with The Guesthouse at Graceland about their continued COVID-19 policies prior to the event.
- A plan will be in place to conduct daily health check (temperature and symptoms screenings) before entering all sessions.
- A plan has been developed with The Guesthouse and the Conference Committee to allow for social distancing during each schedule activity.
- All meals will be served using the existing Extension & CDC guidance on serving food.
- Signage will be posted as a reminder to promote protective measures such as wearing face covering and description of prevention.
- The conference committee will provide frequent reminders to follow CDC guidance.
- Per the City of Memphis face masks are required while participating in any shared spaces.
- The Guesthouse will have hand sanitizers throughout the hotel.

### Before Traveling Guidance

- The planning committee recommend you travel alone, but if you have to travel together practice CDC travel guidance.
- If you are not traveling alone, travel with people you are familiar with and their COVID practices.
- The planning committee recommend you room alone, but if you do room with someone you travel to Memphis as a group.
- While at the conference, please practice 6-foot social distancing at all times.
- The conference committee recommends you quarantine according to the CDC guidelines before the conference.



## OUR COMMITMENT TO GUESTS

Due to a city-imposed mask ordinance, a mask is required to be worn inside the building.

Our priority is first and foremost the safety and well-being of our guests and team members.

We continue to closely follow the coronavirus (COVID-19) situation, both domestically and abroad. We are in regular contact with local authorities. Our teams are monitoring the most up-to-the-minute information provided by the Centers for Disease Control and Prevention (CDC), the World Health Organization (WHO), the Governor's Office of Tennessee, and the Mayor's Office of Memphis.

To ensure a clean and safe stay for guests, as well as a safe working environment for our associates, our Program enhances our already high standards.

1. The Guest House is maintaining all CDC and EPA guidelines regarding cleaning/sanitizing, paying special attention to high-touch guest areas. We are staying up to date with all the latest best practices, including sanitizing stations for our guests. All guest contact associates are wearing masks.
2. Reminders for social distancing have been posted throughout the property and patio and lobby bar furniture re-arranged to accommodate these needs.
3. All Guest House associates have their temperature taken upon arrival to work each day.
4. The Lobby Lounge serves a limited menu each night. Social distancing seating is also available in the Lobby Lounge and alcohol is available with your meal, or on a to-go basis. Congregating around the bar is prohibited.
5. We are proud to run an Elvis movie nightly in our theatre, social distancing in effect, as well as a good selection of patio games available to our guests.
6. Our work-out facility is open, with limited capacity and social distancing rules in effect.
7. Our guest rooms are being cleaned and sanitized only upon check-out. Our room attendants have been trained in the latest cleaning/disinfecting guidelines as set forth by the EPA and all wear protective coverings. Light cleaning, fresh towels and supplies are available to our guests upon request.
8. Transportation to/from airport and Graceland is still provided with social distancing seating in effect.

These are our base guidelines. Any more stringent local authority directions or mandates will be complied with and supersede our Program.

Our team takes great pride in the role we play in the lives of our customers and guests. Rest assured that as circumstances continue to develop, one thing will remain constant: We will make our decisions with the health and well-being of our customers, guests, team members, and community as our highest priority.